



Minutes - Regular Meeting

February 2024 – 5:00 pm

President's Boardroom
100 College Drive
North Bay ON P1B8K9

Meeting Attendance

Present

Jacob Baisley – Chair, Faculty
Michael Brown – Administration
Melissa Whalen – Administration
Jessica Crook – Student
Sarah Moore – Administration
Aamir Taiyeb – Administration

Regrets

Zach Lebel – Student
Ginette Gagnon – Support Staff
Julia Tignanelli – Faculty
Alex Mathew – Student
Gavin Park – Vice Chair, Faculty

1.0 Call to Order – at 5:04 pm by Jacob

2.0 Approval of the Agenda

- Aamir/Jean

MOTION CARRIED

3.0 Approval of the Previous Minutes

Revision of the attendance list for January meeting and correction of Sic Sox Bin in the Aviation entrance

Approved as amended

- Jean/Aamir

MOTION CARRIED

4.0 Update on Previous Action Items

- Moved forward to the next meeting - Gavin to provide the survey to Jacob and then the rest of the committee. Once approved we will circulate to relevant departments (Sustainability, Information Technology Services (ITS), and Academic Centre of Excellence) for review to ensure no overlap in feedback gathering. - **GAVIN ACTION ITEM**
- Moved forward to the next meeting - More to come on the Lockdown procedure practice, more details will be provided closer to the date – There were questions about the button that deactivates anyone from coming in, could this be pressed during lockdown practice? Gavin will bring this forward at the next Health and Safety Meeting **GAVIN ACTION ITEM**
- Jacob has reached out to provide feedback about CAN100, to include this safety information within the module. More updates to follow. **JACOB ACTION ITEM**

5.0 Succession Planning

- Reminder that Jacob and Gavin are entering their final term this semester for Chair and Vice-Chair, and we will need to elect a new Chair and Vice-Chair within the coming months and would like to put a call out to all existing or new members
- Looking for more Support Staff to join the committee – Aamil will be joining the committee starting in March
- Jacob is willing to connect with potential interested parties to discuss the role and the College Council mandate
- CSC executive positions – nomination packages are now out, election dates – Voting takes place March 18, 2024
- Will bring forward to new Support Staff Union President – Brandon Davis for membership

6.0 Report on Standing List of Issues

6.1 CSC Activity Report (Student Representative)

- The CSC will be hosting a talent show (March 11, 2024), an Easter egg hunt, a [virtual ice bath workshop](#) (February 29, 2024) and Wellness Walks at College Drive run by Alex starting on March 7, 2024

6.2 Health & Safety Update

- No new updates were brought forward during this meeting

6.3 Sustainability/Technology/Strategic Direction

- Survey to be re-reviewed and sent out to the College Community

6.4 How to Better Support International Students

- Suggested to rephrase this topic to “International Education” or another broader topic to open additional discussion
- CSC has brought forward the idea of move-in packages instead of frosh packages to have basic living necessities (i.e. – pots/pans, sheets, shower curtains, etc.) at a reduced price. Recommendation for the CSC to have extra bus passes or chartered buses to key areas (i.e. – thrift stores, farmers market, showing them key areas around town) setting them up for success on where to go in the community
- International department – Hosting their Pre-Departure Orientation which happens each semester (2-hour sessions)

7.0 New Business

- Discussion on how we might be able to inspire new idea generation, QR code to obtain more feedback from the College Community. We also discussed the purpose of the College Committee and the mandate which is to give a voice to everyone (students, faculty, and staff), to collect that feedback and make recommendations
- Recommendation to get George Burton to come in to talk about the mandate and expectations of the committee to provide a clear picture then we can discuss how to best move forward with presenting the Committee to the College Community
- **JACOB ACTION ITEM** – Connect with Ginette to see if we can print some information cards
- Recommendation of areas where we can leave information cards

8.0 Adjournment at 6:12 pm by Jacob

Next Meeting: Tuesday, March 12, 2024